

GENERAL BROWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**May 11, 2015 - 5:15 p.m.**  
**General Brown Room / Jr.-Sr. High School**

**REGULAR MEETING**

The meeting was called to order at 5:15 p.m. by President West, followed by the Pledge of Allegiance.

**Members Present:** Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin and Michael Ward

**Others Present:** Cammy J. Morrison, Superintendent of Schools; Lisa Smith, Executive Director of Administrative Services; Tina Heckman, High School Principal; Joseph O'Donnell, Junior High School Principal/Athletic Director; Hope Ann LoPresti, Brownville Glen Park Principal; David Ramie, Dexter Elementary Principal; Babette Valentine, Curriculum Coordinator; Debra Bennett, District Clerk; Cindy Fusco, GBTA President; Students and Staff members

**Audit Committee Meeting:** Presentation of the Internal Audit Report by Pamela Halloran and Michael Crowley of Crowley & Halloran CPA, PC

Following adjournment of the Audit Committee:

1. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the Internal Audit Report as presented by Pamela Halloran of Crowley & Halloran CPA, PC  
Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Michael Ward, and seconded by Daniel Dupee - Motion approved 7-0.

1. Approval of Minutes:
  - April 13, 2015 - Regular Meeting
  - April 20, 2015 - Special Meeting
2. Approval of Buildings and Grounds requests:
  - JSBS turf field - Dexter Pop Warner - June 7,14 and 28, 2015 from 9:00 a.m. to 11:00 a.m. - football camp
  - BGP & DEX softball fields/restrooms - Victory Athletics - July 24-26, 2015 from 7:00 a.m. to 9:00 p.m. - softball tournament
  - JSBS Fisher Field - May 3, 2015 from 7:45 a.m. to 6:00 p.m. - soccer tournament
3. Conferences and Workshops:
  - Kathaleen Beattie - Medicaid Update Training 2015 - JLBOCES - April 17, 2015
  - Cammy J. Morrison - Rural Schools Conference - OCM BOCES, Cortland - April 17, 2015
  - Marti McIntosh - Pre-Kindergarten Math Workshop - JLBOCES - April 22, 2015
  - Jennifer Augliano - Summer School Informational Meeting - Watertown High School - April 28, 2015
  - Bridget Grimm - Summer School Informational Meeting - Watertown High School - April 28, 2015
  - Marti McIntosh - Prevention & Intervention for Pre-Schoolers with Challenging Behaviors - JLBOCES - May 6, 2015
  - Anthony Cronk - FFA State Convention - Morrisville State College - May 14-16, 2015
  - Lisa Smith - JLSBA Annual Dinner Meeting with Vice Chancellor Bottar - Tug Hill Vineyard - May 21, 2015
  - Sandra Young Klindt - JLSBA Annual Dinner/Meeting with Vice Chancellor Bottar - Tug Hill Vineyard - May 21, 2015
  - Lisa Smith - 2015 Education Summit - Saratoga Springs - June 8-9, 2015
  - Joseph O'Donnell - Frontier League Meeting - JLBOCES - May 27, 2015
4. Approval of Financial Reports: March
  - Appropriation Report - All Funds
  - Revenue Report - All Funds
  - Treasurer's Cash Reports
  - Claims Auditor Monthly Reports
  - General Fund Warrant "A"
  - Federal Fund Warrant "B"
  - Food Service Warrant "C"
  - Trust & Agency Warrant "T"
  - Extra-Curricular Activity Fund

**REGULAR AGENDA**  
**Other Discussion and Action**

1. Public Comments - No requests at this time
2. Ongoing Agenda Items:
  - ❖ Academic Presentation: none at this time
  - ❖ Policy Review/Updates:
    - Board Discussion / 1<sup>st</sup> Reading: *Policy #7220 - Graduation Requirements* (as updated)
    - Board Discussion / 1<sup>st</sup> Reading: *Policy #7650 - Identification and Register of Children with Disabilities* (as updated)
3. Board Information - Results of voting on the 2015-16 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES and the election of three (3) members to the Jefferson-Lewis BOCES Board of Education:
  - Approval of 2015-2016 Administrative Budget: Voting Yes 18 Voting No 0
  - Members elected to serve three year terms of office to commence July 1, 2015:
    - Mr. Michael Young / Lowville Academy & Central School District
    - Mr. Lynn Murray / Copenhagen Central School District
    - Dr. Sandra Klindt / General Brown Central School District
4. Board Information - Annual Organizational Meeting - **Wednesday, July 1, 2015** - The meeting will begin at **7:00 a.m.** in the General Brown Room of the Jr.-Sr. High School (Time change from 8:00 a.m. to 7:00 a.m.)
5. Board Information - Invitation JLSBA Annual Dinner/Meeting with Vice Chancellor Anthony Bottar presenting - May 21, 2015 at Tug Hill Vineyard, Lowville
6. Board Information / Discussion - Marking Period 3 Data
7. Board Action - Tenure Appointment Recommendation as follows with tenure effective as noted:

Name	Hire Date	Tenure Area	Effective Date
Trista St. Onge	9/1/2012	Elementary	9/1/2015

Motion for approval by Jamie Lee, seconded by Sandra Klindt, with motion approved 7-0.

8. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action for the appointment of Independent (External) Auditor Service RFP as follows:

External Audit Services		
Bowers Company CPA's PLLC	2015-2016	\$12,850
	2016-2017	\$13,200
	2017-2018	\$13,600
	2018-2019	\$14,000
	2019-2020	\$14,400

Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.

9. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action for the appointment of Internal Auditor Service RFP as follows:

Internal Audit Services		
Crowley & Halloran	2015-2016	\$5,040
	2016-2017	\$5,040
	2017-2018	\$5,040

Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.

10. Board Action - Approval of Committee on Special Education Reports  
 Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

**ADMINISTRATIVE REPORTS** - For information only

11. Operations Report
12. Jr. & Sr. High School Principal Reports
13. Elementary Principal Reports
14. Curriculum Coordinator Report
15. School Business Official Report
16. Superintendent Report

**CORRESPONDENCE AND COMMUNICATIONS** - For information only

17. Correspondence Log

**ITEMS FOR NEXT MEETING** - *Monday, June 8, 2015*

18. 2<sup>nd</sup> Reading/Adoption of policies #7220 and #7650

**RECOMMENDATIONS AND ACTION**

19. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education approves of the enclosed four-year **Joint Superintendent's Contract between the Lyme Central School District, the General Brown Central School District, and Cammy J. Morrison for the 2015-2019 school years**, and authorizes the Board of Education President to sign the same:  
Motion for approval by Michael Ward, seconded by Daniel Dupee, with motion approved 7-0.

20. Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Brien Spooner, and seconded by Jamie Lee. Motion is approved 7-0.

(A) Retirements: none at this time

(B) Resignations:

**Carol Gunn** - 3-Hour General Aide - effective May 5, 2015

(C) Appointments:

**Patrick A. Curry** - Substitute General Aide - \$9.39 per hour - effective April 28, 2015

**Carol Gunn** - 7-Hour General Aide - Step 8 \$15,724 annual salary - effective May 6, 2015

**Jessica R. Barrett** - 4-Hour General Aide - Step 1 \$6,720 - effective May 6, 2015

21. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson-Lewis BOCES on behalf of General Brown Central School District has promptly submitted to SED two sets of the following prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received FINAL CLEARANCE from SED:

- **Jessica R. Barrett** - 4-Hour General Aide

Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 7-0.

**Motion for Adjournment:**

**There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 7-0. Time adjourned: 5:30 p.m.

Respectfully submitted:

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Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated May 11, 2015